

BOARD OF COUNTY COMMISSIONERS' MEETING
THURSDAY, FEBRUARY 20, 2014 – 9:30 A.M.
FIRST FLOOR HEARING ROOM

AGENDA

- I. **CALL TO ORDER**
- A. Invocation
 - B. Pledge of Allegiance
 - C. Proclamation – Lunar New Year
 - D. Business Recognition – Shumaker Roofing Company
 - E. Commissioner Comments
 - F. Update of Board of County Commissioners' Administrative Actions – Commissioner Blaine R. Young and Lori L. Depies, County Manager
 - G. Approval of Minutes
- II. **PUBLIC COMMENTS** (*Three-Minute Presentation*)
- III. **CONSENT AGENDA** (*See Attached Separate Agenda*) 1
- IV. **ADMINISTRATIVE BUSINESS** (*Public comments are not received for administrative business items, but will be accepted at the beginning and the end of the meeting.*)
- A. [Request for a Resolution](#) Allowing the State's Attorney's Office to Open a Law Enforcement Aid Fund – J. Charles Smith III, State's Attorney
(15 Minutes - Board Decision) 2
 - B. [Introduction of Oakdale](#) Lake Linganore Tax Increment Financing (TIF) and Community Development Authority – Jim Cumbie, Esquire, Venable LLP (County Bond Counsel)
[TIF Application](#) [TIF Resolution](#) [CDA Resolution](#) [Bond Ordinance](#)
(15 Minutes - Board Guidance) 3
- V. **PUBLIC HEARING**
- A. [FY 2014 Installment](#) Purchase Program Applications – Anne Bradley, Community Development Division

Public comments will be limited to three minutes for individual speakers.
The Board may take action following the public hearing. 4
- VI. **AGENDA BRIEFING**
Thursday, March 6 at 9:30 a.m.
- Community Development Block Grant Application for the Human Development Council, Inc. – Jenny Short, Citizens Services Division
 - Results of the Needs Assessment of the Older Adult Population in Frederick County – Carolyn True, Citizens Services Division
 - Sale of 520 North Market Street – Crystal Chamberlain, Public Works Division

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- R-06-01(B) – Urbana Northern MXD to Amend a Condition of the Prior Phase I Approval – Jim Gugel, Community Development Division

VII. **WORKSESSION** *(Following the staff report presentation and discussion, public comments will be accepted for each worksession item. Comments should not exceed three (3) minutes.)*

- A. [Appointments](#) to Frederick County Boards and Commissions – Joyce Grossnickle, Office of the County Manager
(10 Minutes - Board Decision) **5**

- B. [Proposed Ordinance](#) Regarding Accessory Structures on Residential Properties – Larry Smith, Community Development Division
(10 Minutes - Board Guidance) **6**

VIII. **ADMINISTRATIVE BUSINESS**

- A. Bid Awards – Diane George, Finance Division
- a. [Purchasing Memo #14-108](#), Utility Relocation Work for MD 85 Short-term Improvements (Sole Source)
 - b. [Purchasing Memo #14-113](#), Grant Supported Refrigerator Exchange Program
- (10 Minutes - Board Decision)** **7(a – b)**

- B. [FY 2015 Transit](#) Grant Approval – Nancy Norris, Citizens Services Division
(15 Minutes - Board Decision) **8**

- C. [Proposal to the Chesapeake Bay](#) Trust for Chesapeake Conservation Corps Volunteer – Shannon Moore, Community Development Division
(10 Minutes - Board Decision) **9**

- D. [Review Recommended](#) FY 2015- 2020 Capital Improvements Program – Kelly Weaver, Budget Office, Office of the County Manager
(10 Minutes - Board Decision)

- E. Business Updates – Helen Propheter, Community Development Division
(10 Minutes - Board Information)

- F. Legislative Issues – John Mathias, Office of the County Attorney and Ragen Cherney, Office of the County Manager
(10 Minutes - Board Information)

IX. **COMMISSIONERS COMMENTS**

X. **PUBLIC COMMENTS (Three-Minute Presentation)**

XI. **QUESTIONS - PRESS**

XII. **ADJOURN**

The County's Ethics Ordinance (Chapter 1-7.1-8) requires the registration of individuals and entities that qualify as lobbyists. If you will be testifying before the Board of County Commissioners, the Ordinance may require that you register as a lobbyist. If you have a question as to the applicability of this Ordinance, please contact the County Attorney's Office at (301) 600-1030.

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CONSENT AGENDA DETAIL

BID AWARD

1. [Purchasing Memo #14-106](#) – Uniform Rental Services (Piggyback Contract)
Award to: UniFirst Corporation
Estimated Award amount: \$106,107.00

BUDGET TRANSFER

1. [BT-14-125](#), Housing, Citizens Services Division

MISCELLANEOUS

1. [FY 2014 Maryland](#) Housing Rehabilitation Program (MHRP) Letter of Intent – Jenny Short,
Citizens Services Division